

## Hawkley Parish Council

Parish Council Meeting, Wednesday 27th July 2022 at 7:30pm

### Minutes

Present: Cllr David Caukill (Chair), Cllr Jo Humphrey, Cllr Geoff Brighton, Cllr Susan Sinclair, Cllr Liz Buckle, Cllr Charlie Butcher, Cllr Russell Oppenheimer and Cllr Charles Louisson. One resident attended

Also attending: Katherine Horton (Clerk)

- 1) **Chair's Announcements.** Meeting opened
- 2) **Apologies for Absence.** Apologies from Cllr Dixon and Cllr Large.
- 3) **Declarations of Interest.** Cllr Brighton and Cllr Sinclair confirmed they are on the Empshott Hut Committee with reference 10b item iv. No other declarations made.
- 4) **Approval of Minutes**
  - a) **To approve minutes from the Parish Council meeting held on 11th May 2022.** No comments so signed as a true record.
  - b) **Report from Planning Chair to confirm the actions the Clerk has taken under the temporary scheme of delegation following meetings of the Planning Advisory Committee on 13th July 2022 and approval of the associated minutes for this meeting.** No comments or questions so minutes signed as a true record.

Date Notification Received	Response due by	Planning Officer	Reference	Address	Proposal details	Date Considered	Decision
16-Jun-22	14-Jul-22	Ashton Curruthers	SDNP/22/02359/HOUS	Location: Hawkley Place Pockocks Lane Hawkley Liss Hampshire GU33 6LX	Proposal: The Proposals include renovation works including internal and external alterations to the main dwelling, alterations including a single storey lean-to extension to the outbuilding and a new pool building.	13-Jul-22	No objection
20-Jun-22	18-Jul-22	Ashton Curruthers	SDNP/22/02360/LIS	Location: Hawkley Place Pockocks Lane Hawkley Liss Hampshire GU33 6LX	Proposal: The Proposals include renovation works including internal and external alterations to the main dwelling, alterations including a single storey lean-to extension to the outbuilding and a new pool building. Grade II Listed	13-Jul-22	No objection
20-Jun-22	18-Jul-22	Rosie Virgo	SDNP/22/02367/FUL	Reeds Farm Church Lane Empshott Liss Hampshire GU33 6HT	Proposal: Proposed elongation of existing Menage	13-Jul-22	No objection

- 5) **Update on actions arising from previous Minutes of the Parish Council Meeting:**
  - a) External Audit. Paperwork has been submitted to the auditor and notice of Exercise of Public Rights displayed.
  - b) Play area inspection report. Confirmation that replacement is required due to the deterioration of the wooden frames. Since the report has been received the bolts on the swings have been tightened. Cllr Humphrey confirmed that a couple of residents would attend to the nettles and grass to improve accessibility; the play area will be closed for maintenance during this period (1 Aug – 5 Aug 2022). Woodchip will also be ordered.
  - c) Fingerpost refurbishment. Upper Green sign has been refurbished with Temple Studios honouring their quote from last year. The company are also reviewing work needed at Oakshott fingerpost and will confirm if they can take it on and cost.
- 6) **Public Question Time: Adjournment of the meeting to allow the public to raise questions**

Resident attending on behalf of the Village Hall Trustees advised that the fundraising Ball for the play area has been cancelled with a small cost being incurred. The Hall Trustees are going to review the costs of the project against the monies raised to date and will then decide whether costs need to be cut and/or whether the shortfall can be found locally (grant applications have not been successful). The Village Hall Trustees have a representative from the HPC, the Hawkley Sports Club and a member of the play area action group so discussions in this group at their meeting in September will engage the relevant stakeholders.

**7) Report from County Councillor Report from County Councillor Oppenheimer.**

- a) Eco Fair has taken place although attendance was impacted by heatwave. Plan is to hold every two years alternating between Petersfield and Alton.
- b) Closure of A32 has impacted residents in Tisted and Hawkley but is essential to address flooding issues on the highway.
- c) New Chair at SDNPA is sympathetic to the BOATS campaign. Cllr Oppenheimer hopes to see progress on this matter.
- d) Broadband meeting with Damian Hinds in August. Project Gigabit procurement to start later this year

**8) Report from District Councillor: Report from District Councillor Louisson**

- a) New postcodes are listed for Project Gigabit. Parish of Hawkley has a mix of fibre and speeds at present.
- b) The separation from Havant BC continues with completion planned for end of September. The business case for the separation shows that, together with the organisational review, the council will save in excess of £1M per year. Senior Management appointments ongoing.
- c) Plans to move from Penns Place are ongoing. Work on new premises has started with occupancy expected by October. Discussions with SDNP are underway about the future use of the Penns Place site; desire is mixed use including enhanced sporting and leisure facilities.
- d) Planning started for proposed regional hub locations that will allow interaction with the council on a more local basis. These are most likely to be located in Alton, Petersfield, Whitehill and Bordon, and in the Southern Parishes.
- e) Waste Collections have been impacted across the district and are not meeting required performance levels. This is a national problem as there is a significant shortage of HGV drivers and waste vehicle loaders, and this is leading to poaching of staff between authorities (3 lost last week). Following the decision to separate from Havant, a direct contract between Norse and EHDC is being negotiated. Hope to be resolved by end of August. Additionally, a third garden waste collection rota is being added due to continuing increased demand – currently have over 2,000 houses waiting for this service.

**9) Parish Plan**

- a) **Update from Planning Advisory Committee following review of 11-15 of the HPC Parish Plan.** On hold and under advisement with reference to next two agenda items.
- b) **Notification of SDNPA's review of their Local Plan including a call for sites (for new homes, employment and renewable energy), a facilities study (to assess sustainability) and a review of local Green Spaces.** Report shared ahead of meeting. Planning Advisory Committee met in June to review HPC Parish Plan and were of the sentiment that there is a need to consider affordable housing for the parish. Cllr Louisson has helped with advice:
  - Hawkley parish is outside settlement boundary and would have to be a rural exception site
  - Strategic Policy confirms property would need to be "affordable" and shared ownership housing is not a guaranteed fit.
  - Some landowners would be interested dependent on terms

**c) To agree how HPC will engage with SDNPA's Land Availability Assessment. Are Cllrs in agreement about engaging with assessment**

Cllrs recognised the subject raised a number of questions including planning permission, social housing vs shared ownership, housing trust responsibilities, rural exemption restrictions, how and why a village might evolve and how to engage current residents. Cllrs were in agreement that the next step would be to write to SDNPA and confirm whether the parish cannot be considered as it is outside the settlement boundary or whether it should participate in the LAA.

**d) Further to 9c, to decide whether to establish a Working Group to focus on the project with SDNPA and if so agree what its remit will be.**

IF SDNPA advise there is an opportunity to be explored, Cllr Buckle confirmed she was willing to be part of a working group. Cllr Caukill has had confirmation from an Empshott resident that they would be interested in contributing too. Cllr Caukill to speak with Cllr Dixon to gauge his interest in joining the group.

## 10) Parish Council Finances/Administration

### a) Clerk's Report

- i) Public bin collections. Clerk working to confirm both public bins are on the collection schedule
- ii) Process for Reporting of Roadworks. Details have been shared in the July magazine and on the parish website for the attention of residents
- iii) Polling Station review. Cllr Caukill completed for HPC. Details will be posted on parish noticeboards.

### b) Finances

- i) To receive the current finance report including notification of payments made under Item 14 of the Financial Regulations since the last meeting. No questions raised and report signed by Chair
- ii) Payment Schedule. Following payments approved:
  - Clerk's Salary and Allowance for Q2
  - Barry Philips for ground works
- iii) To agree where the CIL funds received in April will be allocated. £2,760 was received. Cllr Caukill proposed that the monies go towards the play area maintenance and refurbishment, this was seconded by Cllr Buckle and agreed unanimously.
- iv) To consider a request from the Empshott Hut Committee for a grant under Section 137 of the 1972 LGA ("The Free Resource") to subsidise local Jubilee celebrations. Cllr Brighton and Cllr Sinclair sat out of discussion. It was noted that half the costs of Hawkley's celebrations were covered by a Grant. Cllr Butcher proposed a Grant of £250 be given, this was seconded by Cllr Humphrey and agreed by majority.

### c) Correspondence

- i) Declaration of Interest for Councillors from EHDC. Clerk thanked Cllrs for returning their paperwork which will be submitted.
- ii) CIL reporting. Report does not need to be submitted until December.
- iii) HCC's 20mph speed limit consultation. Details shared with Cllrs.

## 11) Policies

- a) To review the policy of Delegated Powers to the Clerk currently used by the Planning Advisory Committee and approve its use for a further 12-month period. No questions raised. Accepted for 22/23.
- b) To review and accept the following policies:
  - i) Grievance Procedure. No questions raised. Accepted for 22/23.
  - ii) Publication Scheme. No questions raised. Accepted for 22/23.
- c) To consider and accept a procedure for grant applications under Section 137 of the 1972 LGA ("The Free Resource"). No questions raised. Accepted for 22/23.

## 12) Items for next agenda.

- Review section of Parish Plan – items on Communication
- Review of Standing orders
- Ponds

## 13) Date of next meeting: Wednesday 5th October, 7:30pm

Meeting closed 8:59pm

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Signed, Councillor Caukill, Chair HPC

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Date