

Hawkley Parish Council

Hawkley Village Hall on Wednesday 7th December 2022 at 7:30pm.

MINUTES

Attending: Cllr G Brighton, Cllr L Buckle, Cllr S Dixon, Cllr S Sinclair, Cllr D Large, Cllr J Humphrey and Cllr C Louisson.

One resident also attended.

- 1) **Apologies for Absence:** Apologies received and accepted from Cllr D Caukill, Cllr C Butcher and Cllr Oppenheimer
- 2) **Declarations of Interest:** None made

In the absence of Cllr Caukill, Cllr Sinclair proposed Cllr Humphrey to chair the meeting. This was supported by the other Cllrs.

3) Approval of Minutes

- a) **To approve minutes from the Parish Council meeting held on 5th October 2022.** No queries raised and so proposed and accepted by attending Cllrs as an accurate record of the meeting.
- b) **Report from Planning Chair to confirm the actions the Clerk has taken under the temporary scheme of delegation since the meeting held on 5th October 2022 and to approve the minutes from the Parish Council meeting held on 15th November 2022.** Temporary Scheme of delegation continues. With reference to the application considered at the meeting of 15th November, held in the Village Hall, Cllr Brighton has received comment from the applicant that the application is miss-leading and their intent is not to keep more than 40 cattle on the land. Further, the applicant will also adapt design and style of barn considering residents' feedback. Cllr Brighton has recommended the applicant follow up with EHDC Planning Dept. Cllr Louisson has asked the Planning Dept to contact him before any decision is made. No queries made in relation to minutes and duly signed as an accurate record.

4) Update on actions arising from previous Minutes of the Parish Council Meeting:

- a) **Play area.** Play area equipment is all ordered and will be ready around Christmas time. A small amount of ground work to be finished and the aim is for the site to be completed by early February. Cllr Dixon passed Inspection Log for historic equipment to Clerk for safe keeping. Agreement amongst the Cllrs that inspection will need to restart when new items are in place: an active parent group might be more appropriate.
- b) **Ponds.** Ongoing project. Cllr Louisson will share contact details with Cllr Buckle.
- c) **Archiving of HPC paperwork with Hampshire Archives.** Clerk has confirmed the Archives are open and taking paperwork. Advice from peers is that donation is optional and not mandatory. Cllrs in agreement for paperwork to be lodged.

5) Public Session: Adjournment of the meeting to allow the public to raise questions

- Resident had emailed Cllrs in advance of meeting with concerns about the risks of haphazard parking at Ebri bungalows. Parking is over main BT cable manhole and the view out of Champlers Lane is frequently blocked. Issue has arisen as there are 5 cars for 4 spaces; historically another parking slot was created next to the layby but this is now blocked by a lamppost. The situation has only recently become an issue. Clerk confirmed she would raise concerns to Highways and Abri.

- 6) **Report from County Councillor Report from County Councillor Oppenheimer.** Apologies received. Monthly report received and circulated ahead of meeting.
- 7) **Report from District Councillor: Report from District Councillor Louisson.**
- Waste collection has been unreliable for a number of months. HGV driver shortage has been largely resolved but has become intertwined with EHDC's extraction from relationship with Havant. EHDC needs to build own contract for waste collection and this is in progress.
 - Housing nos. 60% of district is National Park and so this skews where building can take place. National Government seems to be listening and accepting that EHDC need to build a smaller nos of properties with some onus being passed to the National Park to build some properties. Hoping this will now allow a Local Plan to be drawn up and this will help defend against speculative proposals
 - Budget setting. 3% increase without referendum is possible. Vast majority goes to HCC and so anticipate there will be increase on Council Tax. EHDC will try and hold their increase to 2% ceiling.
- 8) **Parish Council Finances/Administration:**
- a) **Clerk's Report**
- To provide an update on the HALC election training attended on 22nd November 2022.** It was confirmed that the elections will take place on Thursday 4th May 2023. All Cllrs will need to complete the necessary nomination forms if they wish to stand for another four-year term. Clerk advised that the AGM currently marked for 10th May 2023 will likely be rescheduled to allow enough time for the meeting notification to be posted.
 - Upper Green noticeboard repair.** Clerk confirmed the noticeboard in itself is sound but the legs need to be fixed to concrete spurs at a cost of approx. £23 each. Nigel Brown has been asked to asked to do the work
 - Upper Green phone box adoption.** Clerk will review contract that has been received from BT
- b) **Finances**
- To receive the current finance report including notification of payments made under Item 14 of the Financial Regulations since the last meeting.** No questions raised
 - Payment Schedule:**
 - Authorise payment of Clerk's Q3 salary and allowance. Approved
 - To agree the Budget for 2023/24.** Report and recommendation circulated ahead of the meeting. Cllr Buckle noted the funding for the Pond project seemed light. Cllr Humphrey suggested any identified work may then need to be spread over a longer time period. Cllr Louisson advised he would consider a Grant request for the project (it would need to be received by February). No other questions raised in relation to the budget. Cllrs were comfortable with the clear reports that had been provided. Cllr Dixon proposed the budget be accepted. Seconded by Cllr Brighton and attending Cllrs in agreement.
 - To agree the Precept for 2023/24.** The report had been received in advance of the meeting and Cllrs noted the parish council had been more active than in previous years: spending clearly related to distinct projects. Cllrs in agreement that justification for increasing the precept was clear. Cllr Brighton formally proposed that the precept be increased to £16,000. Seconded by Cllr Large and approved by all Cllrs.
- c) **Correspondence**
- Acknowledge receipt of report from Chair of EHAP&TC for November's meeting.** No questions raised.
 - Acknowledge receipt of notification from the Trustees of the Coryton Almshouses** that they intend to submit for consultation a revised governing document to the Charity Commission. The

Parish Councils of Liss, Greatham & Hawkley will be consulted following this. Proposal will likely change the operation of the Trust. Almshouses are in West Liss. Clerk to keep Cllrs informed.

- iii) **Agree whether a response is required to the concerns raised by residents in relation to the flooding of the ditch that runs along Vicarage Lane, Hawkley.** Cllr Humphrey has received a couple of queries about the ditch along Vicarage Lane; in heavy rain the draining cannot cope and there is pooling of water on the road. The drain and ditch were inspected by Hampshire Highways in 2019 and they advised the culvert isn't big enough and backs up. Bigger grills were installed but this time of year they need clearing. Cllrs were in agreement that the residents along the ditch be contacted and asked to clear the drainage ditch as it crosses their property to lessen debris accumulation which flows to the grill. Discussion on whether there is a legal obligation for the households to clear ditches.

9) Items for next agenda. APM speakers. Noticeboard for Empshott.

10) Date of next meeting: Wednesday 15th February 2023, 7:30pm

Meeting closed 20:20

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Signed, Councillor Caukill, Chair HPC

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Date