

**MEETING OF HAWKLEY PARISH COUNCIL
HELD WEDNESDAY 20th SEPTEMBER 2023 AT 7:30PM**

Minutes

Present: D Caukill, S Sinclair, D Large, G Stewart, J Humphrey, L Buckle, I Wallace, Cllr Oppenheimer and Cllr Louisson

Also attending: K Horton (Clerk)

- 1) **Welcome.** Meeting opened
- 2) **Apologies for Absence.** Cllr Butcher sent apologies due to personal circumstances and these were accepted.
- 3) **Declarations of Interest.** None made
- 4) **Approval of Minutes** - Parish Council Meeting held on 12th July 2023 and Planning Advisory Meeting held on 11th August 2023. Minutes accepted and signed as a record of the meetings.
- 5) **Public Participation** Question raised about recent road closures and the poor placement of signage. Frustration raised to attending council representatives.
- 6) **Parish Council Finances/Administration**
 - a) Clerk's Report including correspondence:
 - i) Banking mandate updated. New Councillors are now on the banking mandate and will receive log in details directly.
 - ii) Mowing for Upper Green. A local resident has offered to ensure that Upper Green is maintained indefinitely. This has been accepted. Thanks noted to Barry Phillips for his services.
 - iii) Upper Green phonebox refurbishment schedule. Cllr Large plans to start the phone box project in October with a timeline of 4-6 weeks depending on the weather.
 - iv) Roadworks. Recent closures have caused concern. Highways department has advised it is not standard for residents to be given notice and there is no legal requirement to do so. Pothole funding has come through and teams are just getting on with work as schedule allows. Recommended using One Network for information on closures and diversions.
 - v) Ash die back. Arborist team have advised that all trees must be individually logged to confirm who is responsible for attending to them. Cllr Oppenheimer confirmed he would take the matter forward.
 - vi) Correspondence
 - UK Pagent Master appeal for beacons for D Day 80.
 - Annual report from Coryston Almshouses. Cllrs noted the attention that has been paid to updating the Governance and improving the properties.
 - b) Financial summary for July to September 2023 and in addition:
 - i) Notification of Payments made under Item 14 of the Financial Regulations since the last meeting
 - ii) Notification/authorisation of other payments
 - iii) Confirmation of £2,000 transfer from savings to current accountNo questions were raised in relation to the reports
 - c) To review and then accept the following policies/documents for 2023/24:
 - i) Publication Scheme
 - ii) Grievance Procedure
 - iii) Grant (s137) ApplicationsNo questions were raised in relation to the policies. Councillors proposed and approved their adoption.
- 7) **Report from County Councillor Oppenheimer**
 - No schools were closed in Hampshire due to RAAC concrete issue
 - September report shared ahead of meeting inc request for more water butts to be installed by residents.

- HCC Consultation on care homes and how care will be provided in Hampshire is taking place – standard residential care will not be available in the future.
- Government Planning Consultation on Plan Making (requirement to have reviews every 5yrs) and Permitted Development for Farm Buildings and Farm land without economic cause. Discussion of practical effect on Hawkley parish and whether National Park will be excluded from plans.
- Emergency contact nos provided HCC Emergency Planning Team is 01962 846 846
- Query about Heathrow train link. Cllr Oppenheimer will look into details

8) Report from District Councillor Louisson

- Consultation on Permitted Development and Allocation system. East Hampshire submission to consultation has been shared with Chair of HPC.
- Local Plan reviews and planning will become a continuous process. 3,000 more houses – sites required. EHDC carrying out Site Allocation work. Cllr Louisson spoke on the need for all villages to have some development to ensure the life of the community.
- Climate objectives have been reviewed and currently starting work on Carbon Review with the plan to reduce the footprint.
- Lorry reliability still an issue for waste collection.

9) To consider a response to the following planning application(s):

- SDNP/23/03437/TCA.** Lower Green House, Mill Lane, Hawkley, Liss, GU33 6NW
Proposal: T1. Elder tree (Sambucus) - Fell to ground. T2. Field maple - Fell to ground.
No questions raised and No Objection to be submitted.
- SDNP/23/03550/FUL.** Oakshott Farm, Middle Oakshott, Farm Lane, Hawkley, Liss, GU33 6LR
Proposal: Installation of panel ground mounted solar PV array.
Installation not very visible from local walks and houses and plans were detailed. No Objection to be submitted.
- SDNP/23/03696/TCA.** 2 Greenview Cottage, The Hollow, Hawkley, Liss, GU33 6LY
Proposal: Tree works to trees within a conservation area - T1-Silver Pear Tree - Crown to be reduced by 2 metres to leave a finished height of 4 metres and spread of 3 metres after pruning. T2-Magnolia Stellata - Crown to be reduced by 2 metres to leave a finished height of 3 metres and a spread of 2 metres after pruning.
Tree maintenance in conservation area. No Objection to be submitted.

10) Parish Ponds – Cllr Buckle

- To consider and if thought fit, adopt the maintenance plan for the parish's three ponds.** Report circulated ahead of the meeting. Cllr Buckle talked through three elements of required work. The proposed maintenance plan was approved by all Cllrs present. Report will be circulated to three residents who have been involved in tending to the ponds and will then be share with the wider community. Cllr Buckle thanked for her work on the subject.
- To discuss how and when work will be completed on the ponds.** Cllr Buckle explained that there is not just a linear timeline for the works and currently there are priorities that need to be attended to outside of an annual plan; first phrase of work is putting the ponds to bed for the winter inc tree maintainance. Landowners and neighbouring residents are being consulted on the plans. Cllr Buckle is writing an article for the next magazine to seek volunteers and anticipates that the Hawkley Environment Network group will also be supportive. Project finances also discussed.

11) Parish Communication – website and magazine

- To receive an update from Cllr Caukill on the subject of parish communications.** Need to provide for future of village magazine and discussions have been initiated with vested parties. Website management will also need to be considered with announced retirement of current website master.
- To get agreement in principle for the Parish Council to be involved in a project with other community groups on the subject of developing the parish website.** No questions raised and Councillors approved the proposal.

12) Mailing list

- a) **To note how going forward the Parish Council’s mailing list will be maintained.** Cllr Stewart has access to mailing list and will keep it up to date.
- b) **To note that per GDPR/Data Protection requirements, an opt out option will be included at the bottom of emails sent to members of the mailing list.** No questions raised in relation to this proposal and approach adopted.

13) Date of next meeting – Wednesday 6th December, 7:30pm

Meeting closed 9:19pm

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Signed, Councillor Caukill, Chair HPC

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Date