

**MEETING OF HAWKLEY PARISH COUNCIL
TO BE HELD WEDNESDAY 6th DECEMBER 2023 AT 7:30PM**

Dear Councillor, You are hereby summoned to a meeting of Hawkley Parish Council for the transaction of business set out below. This meeting is being held at Hawkley Village Hall.



Katherine Horton, Clerk to the Council
29th November 2023

AGENDA

- 1) Welcome**
- 2) Apologies for Absence.**
- 3) Declarations of Interest.** *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary or personal interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter*
- 4) Approval of Minutes** - Parish Council Meeting held on 20th September 2023.
- 5) Public Participation** *To allow attending electors of the parish to ask questions of or make representations to the Council.*
- 6) Report from County Councillor Oppenheimer**
- 7) Report from District Councillor Louisson**
- 8) EHDC Community Camera scheme.**
 - a)** To note a report from the Clerk on the scheme particulars and to confirm that HPC will not sign up for the initiative based on the report's conclusions.
 - b)** To consider the concerns that residents have raised about speeding on Stairs Hill (following two recent RTAs) and possible next steps.
- 9) Road Closure.** To note communication from Scottish & Southern Electricity Networks (SSEN) about proposed work on the B3004 between January and August 2024. The proposed detour routes non-HGV along the B3006 will increase traffic volume on Stairs Hill – and likely also unauthorised HGV Traffic. To confirm whether Hawkley PC will make representations in the related consultation specifically asking for a periodic enforcement presence or such other actions as are appropriate.
- 10) Hedges and Ditches.** To note receipt of guidance from HCC on residents responsibilities on these matters and to approve a proposed email to residents communicating these details.
- 11) Ash die back.** To discuss a possible survey of potentially dangerous ash trees around the parish and to agree next steps.

12) Parish Council Finances/Administration

- a) Clerk's Report inc**
 - i) To note Staff Panel's recommendation to increase the Clerk's salary (from 1 April 2024) in line with the NJC pay settlement for 2023.24.
 - ii) Planning. To note responses submitted by the Clerk, under clause 21e of the Standing Orders, since the last meeting.
 - iii) EHTPC attendance. Further to an email from Hampshire Association of Local Councils (HALC) to confirm that a representative from Hawkley PC will attend the meetings
 - iv) Parish website. An update on the plans to develop a new website ahead of the current Webmaster's retirement.
 - v) Correspondence
- b) Financial summary for September 2023 to December 2023 and in addition:**
 - i) Notification of Payments made under Item 14 of the Financial Regulations since the last meeting
 - ii) Notification/authorisation of other payments
- c) To note a report from the Clerk on the projected financial position of the Parish Council at ye 2023.24 (Ref document: Budget vs Actual 23.24 LIVE)**

13) Ponds. To receive an update from Cllr Buckle on the ponds project: the work completed at Uplands Pond, the proposed works clearing Jolly Robins Pond and the possible next steps. To approve further related expenditure of £3,250 plus fencing work.

14) Fingerpost. To consider and if thought fit approve expenditure of £2,450 on the refurbishment of the last remaining finger post sign outstanding from our Traffic Project: at the junction with the road to Oakshott at the bottom of the hill - opposite Doscombe Cottage.

15) 2024.25 Finances. To note a report from the Clerk on the projected financial position of the Parish Council at 31 March 2024 (which has been prepared on the assumption/basis that the expenditure contemplated on agenda items 13 and 14 will be approved) and a review of anticipated financial commitments for 2024.25

- a) To agree the Budget for 2024.45**
- b) To agree the Precept for 2024.25**

16) Date of next meeting – Wednesday 7th February 2024, 7:30pm

Katherine Horton (Clerk). November 2023