

## Hawkley Parish Council

Parish Council Meeting, Wednesday 12<sup>th</sup> January 2022 at 7:30pm

### Minutes

**Present:** Cllr David Caukill (Chair), Cllr Jo Humphrey, Cllr Simon Dixon, Cllr Susan Sinclair, Cllr David Large and Cllr Liz Buckle

2 residents attended

**Attending:** Katherine Horton (Clerk)

- 1) Chair's Welcome and introductions. Welcomed the attending residents.
- 2) Apologies for Absence: Apologies received and accepted from Cllr Brighton, Cllr Butcher, District Councillor Louisson and County Councillor Oppenheimer
- 3) Declarations of Interest: No interests declared
- 4) **Public Question Time:** Adjournment of the meeting to allow the public to raise questions. No questions raised
- 5) **Approval of Minutes:** To approve minutes from the Parish Council meeting held on 3<sup>rd</sup> November 2021 and the minutes of the Planning Advisory Committee meetings held on 15<sup>th</sup> December 2021. Minutes accepted as an accurate record and duly signed by Cllr Caukill and Cllr Humphrey.
- 6) **Update on actions arising from Minutes of the Parish Council Meeting held as above**
  - a) Play-area replacement – Cllr Dixon. Play-area Committee have now carried out selection process from four providers and chosen RedLynch. Negotiations on cost and plans for prep work to be completed by local community bring cost to £39,000 + VAT. Cllr Dixon circulated images of proposed play-area. Christmas and February fundraising events have been cancelled because of Covid restrictions but £5,000 has been raised to date. Play-area Committee are making applications for grants to cover half of cost. Group would like to book work for September but finances need to be considered.  
**AP.** Clerk to seek advice on loan arrangements  
Cllr Dixon flagged that current play-area may fail May inspection
- 7) **To note a report received from County Councillor Oppenheimer.** January report received from Cllr Oppenheimer and shared with council ahead of meeting. Uncertainty in budget and funding may impact HPC in relation to Highways & Transport. No questions. **AP.** Clerk to add to PC website.
- 8) **To receive a report from District Councillor Louisson.** Report received as Cllr unable to attend. Included an update on Local Government reorganisation. Waste collection was impacted by HGV driver shortage but now back on track. Cllr Louisson evaluating grant applications so Cllrs in agreement that Play Area should submit asap.
- 9) **Report from Planning Chair: To hear an update on any planning matters**
  - a) To confirm the actions the Clerk has taken under the scheme of temporary delegation following meetings of the Planning Advisory Committee on 15<sup>th</sup> December 2021

Date Notification Received	Response due by	Planning Officer	Reference	Address	Proposal details	Date Considered	Decision
18-Nov-21	16-Dec-21	Adele Poulton	SDNP/21/05046/TPO	The Bothy Mill Lane Hawkley Liss GU33 6NS	Proposal: Tulip Tree - Fell. No replacement.	15-Dec-21	Object
02-Dec-21	23-Dec-21	Kate McLoughlin	SDNP/21/01259/HOUS	1 Stairs Hill Farm Cottages Stairs Hill Empshott Liss GU33 6HZ	Single storey front and side extension to main dwelling and provision of dormer window to garden annexe following removal of external staircase	15-Dec-21	No objection
06-Dec-21	20-Dec-21	Danielle Willis	SDNP/21/06034/APNB	Happer Snapper The Hollow Hawkley Liss Hampshire GU33 6LU	Proposal: Prior approval for a proposed general purposed agricultural storage building	15-Dec-21	No objection

**b) To consider a response to the following planning application(s)**

- i) SDNP/21/06367/APNB. Higher Oakshott, Middle Oakshott Farm Lane, Hawkley, GU33 6LR  
*Proposal: Prior notification - general purpose agricultural storage building*

This is a re-application, the original was put in five years ago and has lapsed. Siting, size and material caused Hawkley Parish Council to object last application: two specific requests were the roofing be changed and an agreement that if the barn should no longer be used for agricultural purposes then it would be demolished. It was proposed and agreed that HPC would object again as the concerns still stand. Cllr Humphrey will provide copies of the original documentation.

**AP.** Clerk to lodge details with Planning team at SDNPA/EHDC

**10) Proposed acquisition of the phone box on Upper Green.**

- a) To consider the cost benefit of adoption in view of the lack of a plan for its use.

Councillors were in agreement that the phone box adds to the character of Upper Green and left with BT will not be kept at its best. While aware that its listed status may limit the amount of restoration that can be completed Councillors confirmed the adoption should proceed. A use for the phone box will be confirmed at a future date. Cllr Large confirmed he was willing to lead a restoration project.

**AP.** Clerk to progress adoption

**11) Hawkley Parish Plan.**

- a) **To review items 1-9 of the most recent "grid", to confirm the details are accurate and agree what action, if any, is now required.** Grid reviewed and amendments made, reclassing some items as "Business as Usual". Items 11-15 to be considered by Planning Advisory team ahead of next meeting following Clerk's update on SHELAA.
- b) **To receive update from Clerk on the CPRE "Influencing Local Plan" presentation and SHELAA/Brownfield register.** An overview of the workshop was provided and it was agreed that the Planning Advisory Committee should have receipt of the links to the SHELAA and Brownfield register.

**12) Annual Parish Meeting:** to consider potential subject matter for the meeting in April. Councillors were in agreement that a presentation and guidance on the management of Ash die back would be informative and helpful for residents. **AP.** Clerk, Cllr Buckle, Cllr Sinclair and Cllr Humphrey to progress the plans.

**13) Parish Council Finances/Administration:**

- a) **Clerk's Report: to receive the current report.**
- i) Sign at Spread Eagle re HGV and thanks received from residents at Lower Green who have noted an improvement.
- ii) Salting schedule. Request logged following correspondence from resident on Uplands Road to include that road and Snailing Lane. HCC have responded and advised route does not meet criteria to be included on schedule. **AP.** Chair to update resident.

- iii) BOAT 745 closed for the winter
  - iv) East Meon have consolidated information from other parishes on their concerns about the use of BOATS. A SDNPA workshop will take place on 27<sup>th</sup> Jan and Doug Jones (a member and Chair of Buriton PC) will present.
  - v) HALC AGM. Two motions of particular interest for HPC: the reclassification of BOATS and the implementation of 20mph speed limit in residential areas of Hampshire
  - vi) Coryton Almshouse looking for a new resident. Details available from Clerk
- b) Clerk's Finance Report and Payment Schedule**
- i) Clerk's salary for Q4 - £1,200 and £50 allowance
  - ii) Nick Davis webhosting services - £180.
  - iii) Hawkley Village Hall Committee. Hall hire for council meetings - £150
- c) To confirm the completion and outcome of the Clerk's annual appraisal and salary review.**  
Completed by the Chair and 2% salary increase included in 2022/23 budget
- d) Approval of Grants under Section 137 of the 1972 LGA ("The Free Resource")**

Request received from	Proposed grant	Seconded and Approved
Liss, Greatham and Hawkley Friendship Fund	£250	Cllr Sinclair Approved by all
Hampshire Air Ambulance	£250	Cllr Humphrey Approved by all
Citizens Advice, Hampshire	£250	Cllr Buckle Approved by all
Hawkley Church Bells restoration project	£750	Cllr Caukill Approved by all

**e) To agree the Budget for 2022/23**

Cllr Sinclair thanked Chair for report which was shared ahead of the meeting. Report was reviewed alongside the proposed budget figures. No questions raised. Cllr Buckle will support Clerk in exploring what support might be available from EHDC, SDNPA and other local organisations to help with management of ponds.

Councillors proposed a grant of £5,000 for Play area renovation project to be paid upon receipt of a formal request from the Village Hall Trustees and a funding plan. Proposed by Cllr Large, second by Cllr Buckle. Approved unanimously

**f) To agree the Precept for 2022/23**

Following a review of the budget and Clerk's financial report it was agreed an increase to the precept was necessary. The suggested figure of £15,000 in the report was formally proposed by Cllr Dixon, Seconded by Cllr Humphrey and approved by all Cllrs present.

**14) Items for next agenda.** None

**15) Date of next meetings:** APM 13<sup>th</sup> April 2022 @ 7pm and AGM 11<sup>th</sup> May 2022 @7:30pm

Meeting Closed 21:20

Katherine Horton (Clerk)  
12<sup>th</sup> January 2022

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Signed, Councillor Caukill, Chair HPC

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Date