

Hawkley Parish Council

Parish Council Meeting, Wednesday 5th October 2022 at 7:30pm

Minutes

Present: Cllr Jo Humphrey (Chair), Cllr Geoff Brighton, Cllr Susan Sinclair, Cllr Charlie Butcher (7:35pm), Cllr David Large and Cllr Charles Louisson. No residents attended

Also attending: Katherine Horton (Clerk)

- 1) **Apologies for Absence.** Apologies received and accepted from Cllr David Caukill, Cllr Liz Buckle, Cllr Simon Dixon and Cllr Russell Oppenheimer. Cllr Caukill circulated apologies ahead of the meeting and Cllr Humphrey was approved by attending Cllrs to Chair the meeting.
- 2) **Declarations of Interest.** None made
- 3) **Approval of Minutes**
 - a) **To approve minutes from the Parish Council meeting held on 27th July 2022.** No queries received so accepted as accurate record and duly signed.
 - b) **Report from Planning Chair to confirm the actions the Clerk has taken under the temporary scheme of delegation.** Item 21E of our Standing Orders was used to lodge "no comment" in relation to Slip Cottage (SDNP/22/03688/HOUS) and Hawkley Place (SDNP/22/03351/FUL) since the last meeting on 27th July 2022. Both sites were visited by members of the Planning Advisory Committee ahead of the decision to use the Standing Orders.
- 4) **Update on actions arising from previous Minutes of the Parish Council Meeting:**
 - a) Play area. Maintenance issues addressed over the summer with thanks noted to Cllr Dixon and residents. Report circulated ahead of the meeting by Cllr Caukill confirmed that funding has been secured which allows the refurbishment to commence. Village Hall Committee have also advised that any surplus donated money will be put into a restricted fund in the hall accounts for use on the play area repairs in the future. Cllr Caukill thanked for his time on this matter.
 - b) SDNPA's Land Availability Assessment. Clerk confirmed letter has been acknowledged and is going to be discussed at a Local Plan Review officer meeting on 10th Oct 2022.
- 5) **Public Session:** No residents in attendance.
- 6) **Report from County Councillor: Report from County Councillor Oppenheimer.** Apologies received and monthly report circulated ahead of meeting.
- 7) **Report from District Councillor: Report from District Councillor Louisson.**
 - Move from Penns Place is progressing.
 - EHDC getting on top of refuse collections and renegotiating contract directly with Norse. Glass collections back on normal cycle.
 - 5yr land supply being published. Currently not covering a full five years (4.78yrs) so EHDC are exposed to speculative planning applications. EHDC are required to accommodate approx 600 houses a year and have to supply a five-year land supply report to keep control over where houses are sited. Local plan process takes about 2 years to complete and there have been delays in approving new sites. Concerns have also been raised to Govt that 60% of the district is SDNP with

restrictions on building. Villages in SDNP could accommodate small builds and ensure their vitality as discussed at previous HPC meeting.

8) Parish Plan

- a) **Review and agree any action or update to the status of items 16-19 (grouped as Communication).**
Plan updated at meeting. Clerk to progress adoption of Upper Green phonebox and reconfirm offer of support to Webmaster
- b) **Parish Mailing list. To agree that the record of residents' contact details be maintained and if so agree the criteria for its use and that it be added as a subject on the Parish Plan under "Communication".**
 - Agreement that the resource is added to parish plan and maintained by Clerk
 - Agreement that mailing list is used on an ad-hoc basis for sharing important Parish Council business
- c) **Report from Cllr Buckle on the parish ponds following consideration of the last update of the Parish Plan "Review of the state the parish ponds are in and what work might be required"**
 - Report shared. Uplands Pond has water in it and rushes are kept back. Jolly Robins overgrown.
 - Cllrs in agreement ponds need to be maintained as a parish and environmental asset.
 - Cllr Louisson can share contacts from pond/toad patrol project in Newton Valence.
 - Cllr Buckle thanked for work so far and to progress with next steps of sourcing maintenance advice

9) Parish Council Finances/Administration:

- a) **Clerk's Report.**
 - Thanks to webmaster for updates following the death of Her Majesty Queen Elizabeth II
 - Dates of Lengthsman visits confirmed and Cllrs asked to notify of any items needing attention
 - Archiving of parish papers with county service. Cllrs in agreement with this approach.
- b) **Finances**
 - i) To receive the current finance. No questions raised
 - ii) Payment Schedule:
 - Authorise payment of £7,760 to Play area (inc £2,760 of CIL monies) at such time that the Village Hall Trustees confirm the project is fully funded. Agreement at meeting that payment to be released as Trustees have confirmed full funding is secured.
- c) **Correspondence**
 - i) **SAAA Opt Out Communication. To confirm Hawkey Parish Council will remain in the central procurement system.** No questions raised following review of email from HALC. Cllrs confirmed HPC will remain in central system.
 - ii) **Jolly Robins.** Latest information on selection process from EHDC shared ahead of meeting. Age stipulation of 50+ is still in place for Jolly Robbins but not Homefields or Cheescombe. Cllr Louisson and Cllr Humphrey reiterated the need to be registered and for keeping this current. Clerk to note in the village magazine.

10) Items for next agenda. Budget. Ponds and funding.

11) Date of next meeting: Wednesday 7th December, 7:30pm

Meeting closed 20:41pm

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Signed, Councillor Caukill, Chair HPC

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Date