

**MEETING OF HAWKLEY PARISH COUNCIL  
TO BE HELD WEDNESDAY 11<sup>th</sup> MAY AT 7:30PM**

Dear Councillor, You are hereby summoned to a meeting of Hawkley Parish Council for the transaction of business set out below. This meeting is being held at Hawkley Village Hall.



Katherine Horton, Clerk to the Council  
3<sup>rd</sup> May 2022

**AGENDA**

- 1) Welcome**
- 2) Apologies for Absence**
- 3) Appointment to Committee roles**
  - a) Appointment of Chair and signature of Acceptance of Office
  - b) Appointment of Vice Chair and verbal declaration of Acceptance of Office
  - c) Appointing of Planning Committee and Chair
  - d) Appointing of Staff Panel, Audit Review Committee, Footpaths Officer, Play Area Monitor and Hall Representative with verbal declarations of Acceptance of Office
- 4) Declarations of Interest.** Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary or personal interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter
- 5) Approval of Minutes**
  - a) Council Meeting held on 12<sup>th</sup> January 2022
  - b) Report from Planning Chair to confirm the actions the Clerk has taken under the scheme of temporary delegation following meetings of the Planning Advisory Committee on 26<sup>th</sup> January, 24<sup>th</sup> February, 13<sup>th</sup> April and 19<sup>th</sup> April 2022 and approve the associated minutes for these meetings.
- 6) Parish Council Finances/Administration**
  - a) Financial summary for January to March 2022.
  - b) Financial summary from April to May 2022 and in addition:
    - i) Notification of Payments made under Item 14 of the Financial Regulations since the last meeting
    - ii) Clerk's salary
    - iii) Notification/authorisation of other payments
      - Insurance - £306.50
  - c) Internal Audit report: to review recommendations and consider any action to be taken in relation to these
  - d) To complete the External Audit requirements for 2021/22.
  - e) To review and then accept the following policies/documents for 2022/23:
    - i) Asset Register for 2022/23
    - ii) Financial Regulations for 2022/23
    - iii) Statement of Internal Control 2022/23
    - iv) HPC Risk Analysis 2022/23
- 7) Public forum: Adjournment of the meeting for 10 minutes to allow the public to raise questions**

**8) Chair's update**

**9) Report from County Councillor Oppenheimer**

**10) Report from District Councillor Louisson**

**11) Planning** - To consider a response to the following planning application(s):

- a) SDNP/22/01174/FUL. Slip Cottage, Uplands Lane, Hawkley, Hampshire, GU33 6NH  
*Proposal:* Private animal shelter and store building and associated landscape works.

**12) Play Area** - Status report from Cllr Dixon on the project

**13) Jubilee**

- a) To consider a request from the Village Hall Committee for a grant under Section 137 of the 1972 LGA ("The Free Resource") that will be used for local Jubilee celebrations.
- b) To consider whether to plant a tree in the parish in recognition of the Platinum Jubilee.

**14) Items for next agenda**

**15) Date of next meeting** – 27<sup>th</sup> July 2022, 7:30pm

Katherine Horton (Clerk)  
3rd May 2022